



Moving to St Anne's



Name:

Tutor Group:



To All Our New Year 7 Pupils

Welcome to St Anne's! We are all very pleased that you are joining our school community and we look forward to meeting you.

St Anne's is a wonderful school where you will have a unique experience. Girls come from across the city and beyond to be part of the St Anne's family because our pupils say 'St Anne's brings out the best in you and you can get support from anyone' and 'at St Anne's I feel secure and challenged so I know I will be able to do my absolute best'.

Everyone works together at St Anne's to help all of our pupils on their journey to become confident, accomplished and mature young women.

We are a Catholic school with a strong Christian ethos based on the gospel values of: Love; Hope; Faith; Justice; Acceptance and Reconciliation. Our Christian ethos underpins everything we do and is embedded in all aspects of school life so that we can all work together to strive to be the best that we can be.

This booklet provides useful information and advice. Read it carefully and show it to your parents. I am sure you will soon settle in and feel part of life at St Anne's.

All the staff at St Anne's are here to help you, so if you are unsure about anything please ask for help.

A handwritten signature in black ink, which appears to read 'Miss L Bourne'.

Miss L Bourne
Headmistress



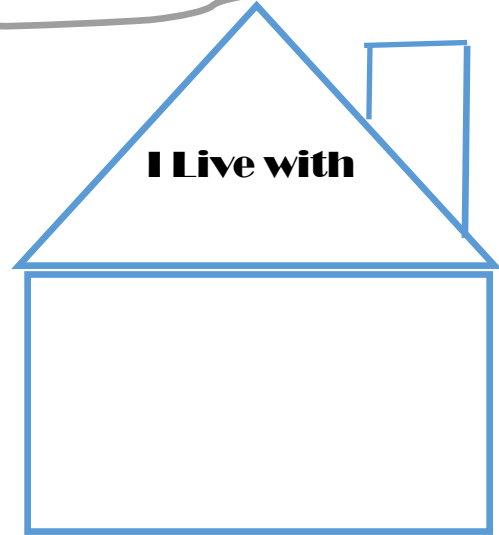
All About

Primary School

Birthday

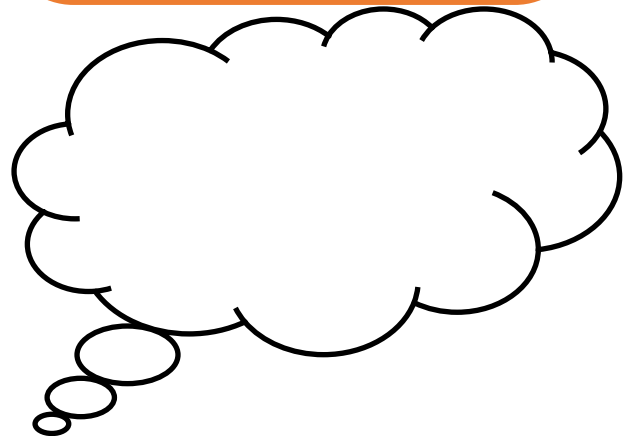


I Live with



I can read & write in
English &

FAVOURITE
ACTIVITIES



When I grow up I want to be

MY PERFECT DAY

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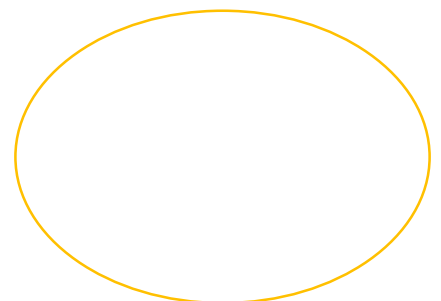
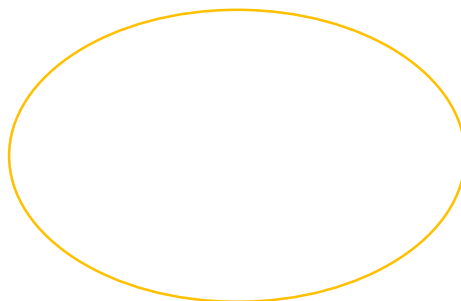


My Feelings.....

Starting at St Anne's is great new experience but can be a mixture of emotions for you. Please colour in the boxes on how you feel.

	Excited	Nervous	Happy	Sad	OK	Unsure
Making new friends						
Having a new school						
Finding my way around the school						
Having new subjects						
Having new teachers						
Understanding a timetable						
Having a locker						
Having a new route to school						
Having more homework						
Trying new school clubs						
Using the canteen						
Telling the time						

What are you most looking forward to at St Anne's?





Turning over a new leaf!

Starting at St Anne's can be a great opportunity to turn over a new leaf. Set yourself 3 of the new leaves below, there is even a blank one if you would like to make up your own.

**To try to do
all my work
more neatly**

**Join at least 1
new club**

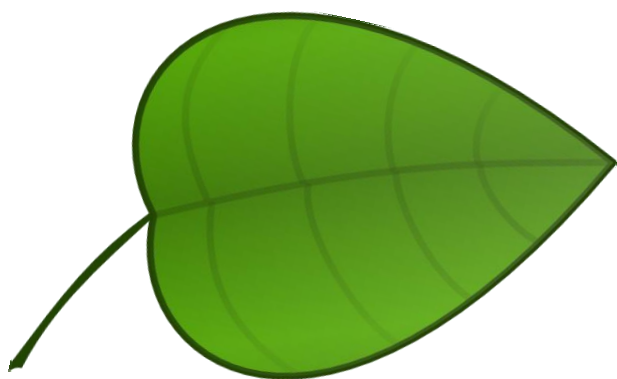
**Never be late
for school**

**Concentrate
harder in
lessons**

**Try to fall out
with my
friends less**

**Be more
organized and
independent**

**Do homework
on the day that
it is set**





Who would I turn to?



If something is bothering you and you cannot sort it out, it is really important to find someone who can help you. When you are at St Anne's, you might find that sometimes you need help.

If you are unhappy about having arguments at home?

If you are being bullied?

If you are finding your school work really difficult?

If you have fallen out with your friends?

If you are worried about something to do with the way your body is changing?

If you are lost and can't find your classrooms

If you are worried that you are ill or needed some medical advice/help?

Who to talk to.....

If you have any problems at all you should always speak to your Tutor, Head of Year, any of your subject teachers, Head girls, House Captains or Prefects who will do everything they can to help you. We take any problems, big or small, very seriously.



First day

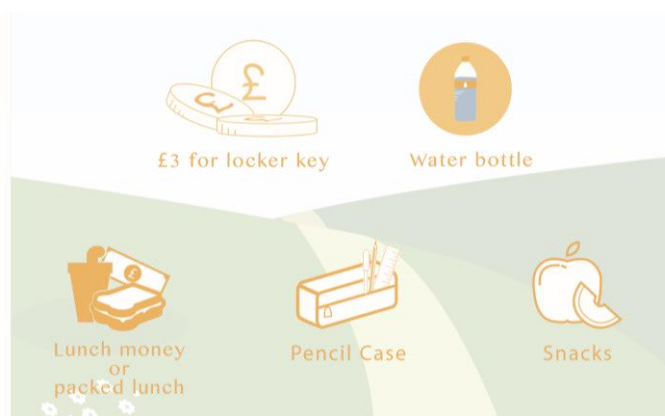


On arriving at St Anne's on your first day, you should make your way to the hall for 8.40am. Staff and prefects will be welcoming you at the gates.

There will be so many opportunities for you at St Anne's and you will get from St Anne's what you put into it.

Do not let anything stand in your way!

On your first day you will need:-



General Rules

Our Code of Conduct will help you settle well within our community – to do this you should:

- Respect yourself
- Respect others
- Respect the environment
- Be punctual
- Be co-operate
- Be considerate
- Be focused
- Be ambitious

Top Tips

Tutors and teachers are always there for you, do not be afraid to talk to them.

Pack your bag the night before

If you are unsure always ask

Do your best and you will be rewarded

Do your homework the night you get it

There are so many clubs, try everything!

Get your uniform ready the night before



Uniform Requirements



All pupils are expected to wear the regulation uniform available from on-line John Lewis. This uniform is expected to be worn both to and from school as well as in school.

Years 7 – 9

Winter Uniform

- Dark navy blazer with school badge (Optional)
- Dark navy blue skirt – regulation style only, length: **knee length to mid-calf only**.
- Special school blue long-sleeved shirt blouse worn with school tie.
- Dark navy blue V-Neck monogrammed official school pullover (cardigans not allowed).
- Plain coat or navy fleece outer jacket with school logo to be removed once in school and placed in your locker. No other garments are allowed.
- Black or navy low heeled shoes (sandals, canvas, sling-back shoes, trainers or boots are **not** acceptable).
- Plain navy blue or white knee-length or ankle socks or beige, navy or black tights (socks or tights must be worn throughout the year).
- Tailored navy blue regulation trousers may be worn as an alternative to the skirt for winter.

Summer Uniform

- Special school revered short sleeved shirt blouse.
- Summer uniform may be worn during the Summer Term and up to half-term of the Autumn Term.

For those pupils who, for religious reasons, wish to cover their heads in school, the head covering should be plain navy blue and worn without any decoration. The navy blue should match the school uniform's navy blue. The final judgement rests with the school.

If parents need their daughter to wear anything other than the full uniform, they are to contact the headmistress to discuss this further.

P.E. Clothing

Please purchase PE kit on-line – available **ONLY** from School Trends

<https://www.schooltrendsonline.com/uniform/StAnnesCoventSchoolSO152WZ>

- White socks
- Trainers - no canvas plimsolls
- One-piece swimming costume, swimming hat and towel
- Large drawstring bag to contain kit

Optional

- Plain navy blue cycling shorts/shorts
- Hair bands etc – plain navy blue or black
- Plain navy blue jogging bottoms (no leggings)

Jewellery

Jewellery may **not** be worn; a wristwatch may be worn at the owner's risk. Small plain studs one per ear lobe, may be worn by girls with pierced ears. No other piercings are permitted.

Acrylic / false nails, nail varnish and make up are not permitted. Hair should be kept neat and tidy and long hair should be tied back – extreme styles, lengths and unnatural colours are not permitted.

A small plain metal cross or crucifix may be worn on a plain metal chain.



School Uniform



Wearing the correct uniform – Draw onto the figure the correct St Anne's uniform. Fill in the boxes to explain the uniform expectations.

Shirt, jumper and tie

Hair and makeup

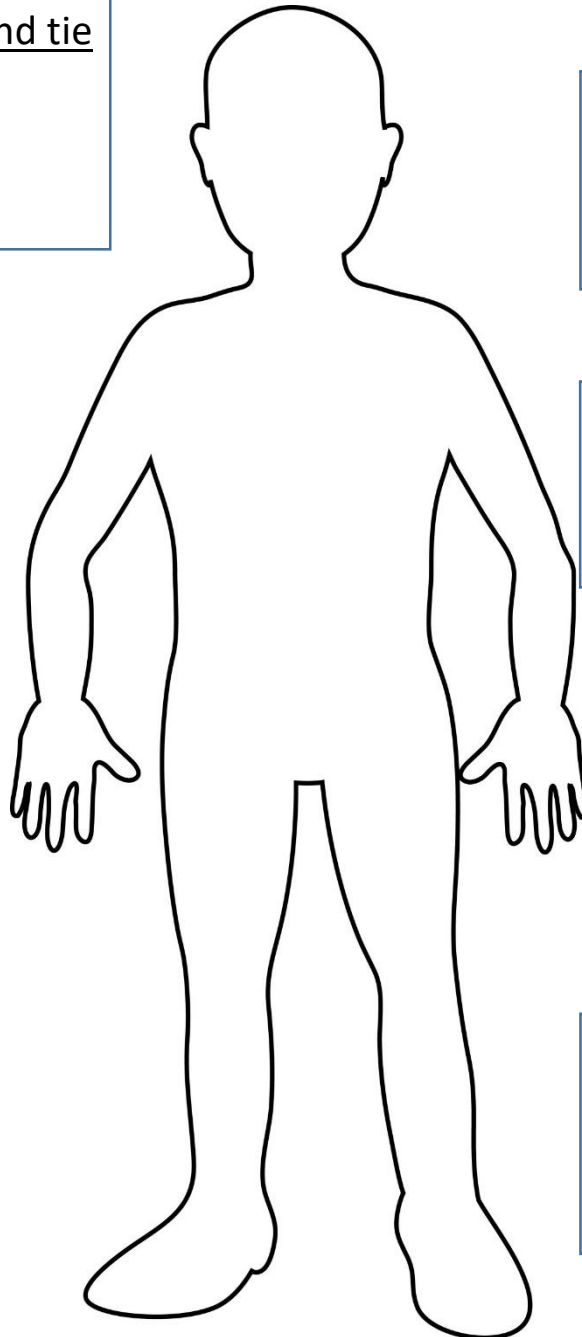
Hands and nails

Coat

Skirt or trousers

Tights and socks

Shoes





Attendance



It is vital that you attend school regularly. Unnecessary absence can spoil your future prospects. Your parents are required to ring the school each day you are absent unless they state in advance that you will be absent for a certain number of days due to your illness. If we do not receive a telephone call or reply to the text sent informing your parent that you have not arrived at school that day, we will require a note on your return to the school. Absences not covered by a telephone call or letter will be marked as unauthorised absences.

All holidays should be taken outside of the school year. Please note that holidays in term time will **not** be authorised.

If you have to attend a clinic or dentist during school time, you must show your appointment card or medical evidence to your Tutor and sign out at reception. On returning to school you must again report to reception to sign in.

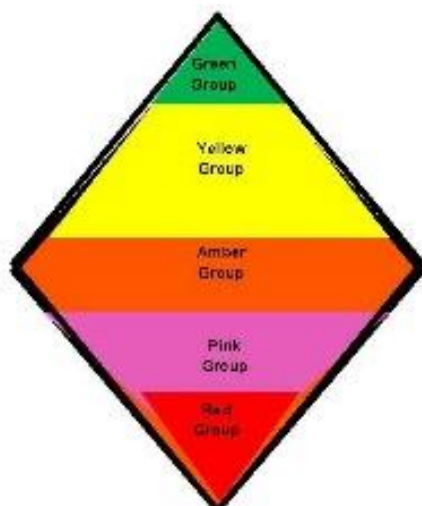
Lateness and Illness

If you are late in the morning you must sign in at reception, you will then complete a 10-minute detention after school, we will monitor your lateness.

If you are taken ill at school you must tell your teacher immediately, who may suggest you go to Reception, who will contact the Medical Room. **If you have to bring in medication you must give this to the Welfare Officer accompanied by a letter from your parents.**

No medication must be brought to the school unless accompanied by a letter from your parents.

If you are unfit to participate in PE you must bring a letter addressed to Mrs Kutty, Head of PE Department or a member of the PE teaching staff, explaining the reasons. Even if you cannot do PE you will be expected to get changed into your PE kit.





Travel to and from St Anne's



You are an ambassador of St Anne's **at all times**; this includes the time when you are travelling to and from school.

If you are travelling on the bus, it is vital that your behaviour is of the highest standard. Respect the wider community and remain in your seat until you arrive at your destination

If you are travelling to school by car, bear in mind the traffic and we ask that you are dropped off in Carlton Crescent to avoid congestion outside the school gates and for the safety of other students arriving at school. Parents must not park on the double yellow lines. Parents are not permitted to enter the school premises to drop off students.

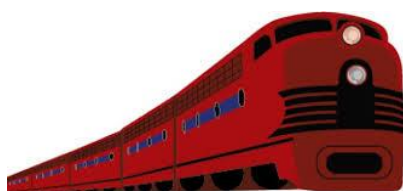
If you decide to walk to school you should take great care when crossing the road, using pedestrian crossings where available. Try to 'buddy up' with someone if possible.

The train station is only a 10-15 minute walk from the school and lots of pupils (and staff) use this facility – be sure you have an up to date timetable.

If you cycle to school there are cycle sheds where you can safely store your bicycle, (you should provide your own padlock and key). An approved cycle helmet should be worn for your protection.

NO RESPONSIBILITY WILL BE TAKEN BY THE SCHOOL FOR BICYCLES ON SCHOOL PROPERTY.

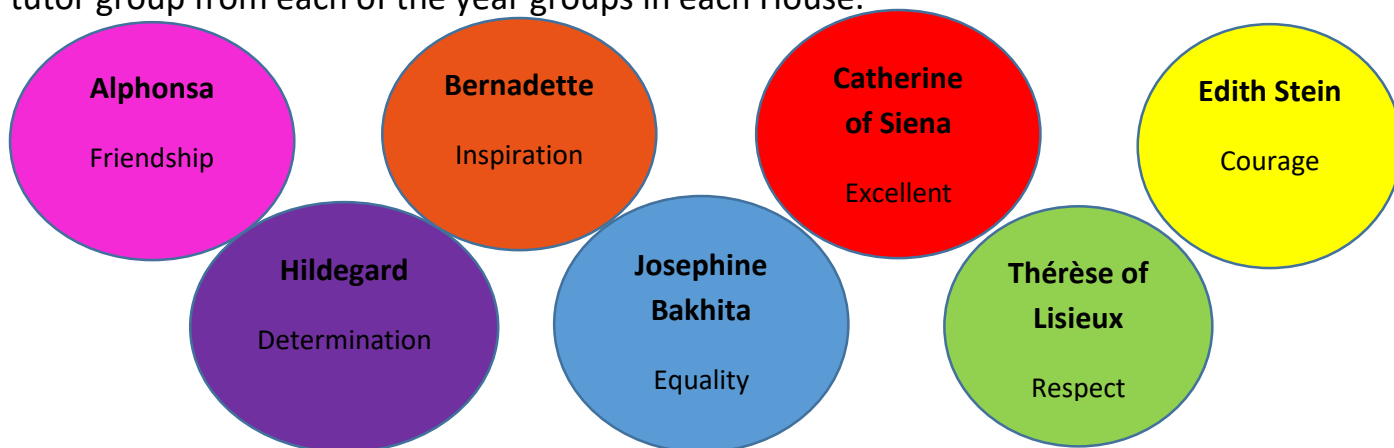
Pupils travel to St Anne's from all areas of Southampton, if you would like a travel buddy, please speak to your tutor.





Tutor Groups

Our Tutor groups are each members of a House which are named after a Saint. There is a tutor group from each of the year groups in each House.



Tutor Time

You will meet as a tutor group every morning. Your Form Tutor will lead tutor group activities with you. The programme of activities is aimed at extending personal awareness and relationships with others. You will be in your tutor group at registration time every morning. Your Form Tutor will keep a special watch over your progress through close contact with your subject teachers and through keeping a careful check on your student planner.

We have competitions during the year when the houses and tutor groups will compete against each other such as Rounders, Netball and Athletics on Sports Day.

House points will be awarded to each house throughout the term, at the end of each term a house will win the house cup. A prize will be given to this tutor group during celebration assembly.

Parents can contact tutors via info@st-annes.uk.com. Please put the name of your child in the subject line.

Teaching groups

You will be placed in your teaching groups, named after a tree and a river. You will have several subjects throughout the day in a variety of different classrooms. Often you will have a different teacher for each subject.

The subjects you will study in Year 7 are: computer science, creative technology, drama, English, French, geography, history, mathematics, music, physical education, PSHE, religious education and science.



St Anne's Timetable



Here is an example of a timetable – You will have a 2 week timetable

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Tutor 8.40am – 9.10am					
1 9.10am – 10.10am	Hi AST 45	Mu GNI CM	En BLE 16	AT ABR 14	Mu GNI 18
2 10.10am – 11.10am	Dr SLE 44	Ma TJU 32	En BLE 16	Sc RST 52	Hi AST 45
3 11.35am-12.35pm	En BLE 16	En BLE 16	Fr RLO 33	PE CGA	Fr RLO 33
4 1.25pm – 2.25pm	Gg MRO 39	En BLE 16	Re MBR 08	Co RNG 38	Ma TJU 32
5 2.25pm – 3.25pm	Ma TJU 32	Fr RLO 33	History AST 45	Fr RLO 33	Gg MRO 39

School starts 8.40am

Break time 11.10am - 11.35am

Lunchtime 12.35pm – 1.20pm

Why not join a club?

School finishes 3.25pm

Subject

Classroom number

Teachers initials

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
Tutor 8.40am – 9.10am					
1 9.10am – 10.10am	Fr RLO 33	Re MBR 08	Re MBR 08	Dr SLE 44	PE AKN GYM
2 10.10am – 11.10am	PE AKN	Sc RST 52	Sc RST 52	Sc RST 52	PE AKN GYM
3 11.35am-12.35pm	En BLE 49	Ma TJU LEX	En BLE 49	Gg MRO 39	Ma TJU 32
4 1.25pm – 2.25pm	En BLE 49	AT ABR 14	Co RNG 38	AT ABR 14	Sc RST 52
5 2.25pm – 3.25pm	Re MBR 19	AT ABR 14	Ma TJU 32	Ma TJU 32	AT ABR 14



Equipment



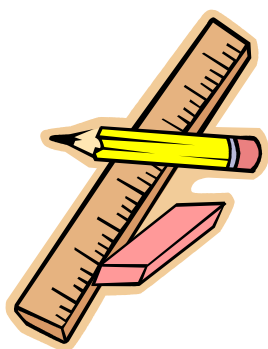
Everyday a student needs their log book, a pencil case, a water bottle, packed lunch or money, their locker key and the following equipment depending on their timetable (*all equipment should be labelled clearly with the student's name*).

Creative Technology	Soft leaded pencil ideally 2B, soft rubber and an apron.
English	A pen, pencil and ruler. Colouring pencils are useful but not essential. A pocket thesaurus/dictionary. EAL pupils would benefit from having a bi-lingual dictionary.
French	A pen, pencil and ruler. Colouring pencils are useful but not essential. If they wanted to buy a French bilingual dictionary (like Oxford Easy Learning) that would be good but it is not compulsory at all.
Geography & history	Coloured pencils, 30cm Ruler, HB pencil, rubber.
Mathematics	Pencil, ruler with centimetres, rubber, protractor, compasses, sharpener, calculator.
Religious Education	Coloured pencils, pen, pencil, Rubber, Dictionary, Bible
PE	PE kit with trainers and a swimming kit.

All exercise books and pupils log book will be provided. If you lose your log book it is £3 for a replacement. You log book should be signed each week by your parents.

Scientific calculators and a geometry can be purchased from the school.

A locker key is £3, this will be returned when they leave in Year 13.





Library

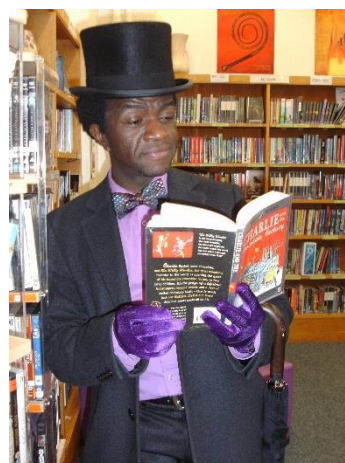


The Library is open from 8.00am to 4.30pm every school day, except Friday when we close at 3.30pm.

Students in Year 7 are allowed to borrow two items for a period of three weeks, but the number of items allowed increases as the girls go up the school. Some items are available on 3-day or overnight loans.

The library is managed by our Librarian, Miss A Vlismas. There are currently 6 networked computers in the Library and 30 networked computers in LEX, the computer room attached to the Library. We have a stock of over 11,000 items, including fiction and non-fiction books, ebooks, magazines and journals, website links, encyclopaedias and DVDs.

Our library management system is Eclipse.Net which makes it accessible to pupils and parents on any computer, smartphone, iPhone or iPad. Girls in Year 7 will be introduced to this in the early weeks of the autumn term, but, if any parents are interested in viewing the system, they should get in touch with Miss Vlismas.



St Anne's Catholic School Terms and Holidays 2016 - 2017

Programme of school term and holiday dates for maintained and voluntary controlled schools for the academic year 2016/17

 First day after a break
Last day before a break

 Bank Holidays and Public
 School Holidays

Continued Professional Development Days
in red

SEPTEMBER 2016				
M	5	12	19	26
T	6	13	20	27
W	7	14	21	28
T	1	8	15	22
F	2	9	16	23
S	3	10	17	24
S	4	11	18	25

OCTOBER 2016				
M	3	10	17	24
T	4	11	18	25
W	5	12	19	26
T	6	13	20	27
F	7	14	21	28
S	1	8	15	22
S	2	9	16	23

NOVEMBER 2016				
M	7	14	21	28
T	1	8	15	22
W	2	9	16	23
T	3	10	17	24
F	4	11	18	25
S	5	12	19	26
S	6	13	20	27

DECEMBER 2016				
M	5	12	19	26
T	6	13	20	27
W	7	14	21	28
T	1	8	15	22
F	2	9	16	23
S	3	10	17	24
S	4	11	18	25

JANUARY 2017				
M	2	9	16	23
T	3	10	17	24
W	4	11	18	25
T	5	12	19	26
F	6	13	20	27
S	7	14	21	28
S	1	8	15	22

FEBRUARY 2017				
M	6	13	20	27
T	7	14	21	28
W	1	8	15	22
T	2	9	16	23
F	3	10	17	24
S	4	11	18	25
S	5	12	19	26

MARCH 2017				
M	6	13	20	27
T	7	14	21	28
W	1	8	15	22
T	2	9	16	23
F	3	10	17	24
S	4	11	18	25
S	5	12	19	26

APRIL 2017				
M	3	10	17	24
T	4	11	18	25
W	5	12	19	26
T	6	13	20	27
F	7	14	21	28
S	1	8	15	22
S	2	9	16	23

MAY 2017				
M	1	8	15	22
T	2	9	16	23
W	3	10	17	24
T	4	11	18	25
F	5	12	19	26
S	6	13	20	27
S	7	14	21	28

JUNE 2017				
M	5	12	19	26
T	6	13	20	27
W	7	14	21	28
T	1	8	15	22
F	2	9	16	23
S	3	10	17	24
S	4	11	18	25

JULY 2017				
M	3	10	17	24
T	4	11	18	25
W	5	12	19	26
T	6	13	20	27
F	7	14	21	28
S	1	8	15	22
S	2	9	16	23

AUGUST 2017				
M	7	14	21	28
T	1	8	15	22
W	2	9	16	23
T	3	10	17	24
F	4	11	18	25
S	5	12	19	26
S	6	13	20	27



My Tutor is



All my first term

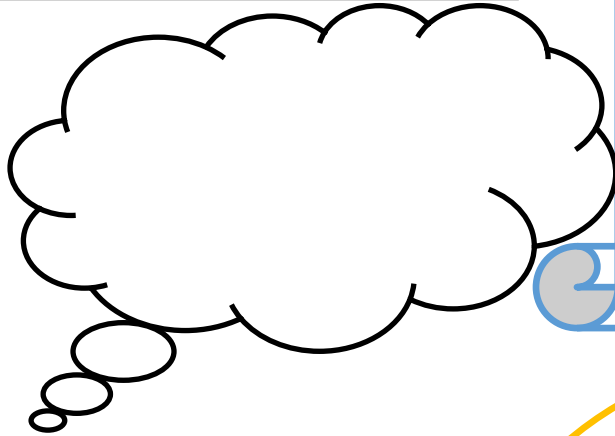
I sit next to:

My

Friends

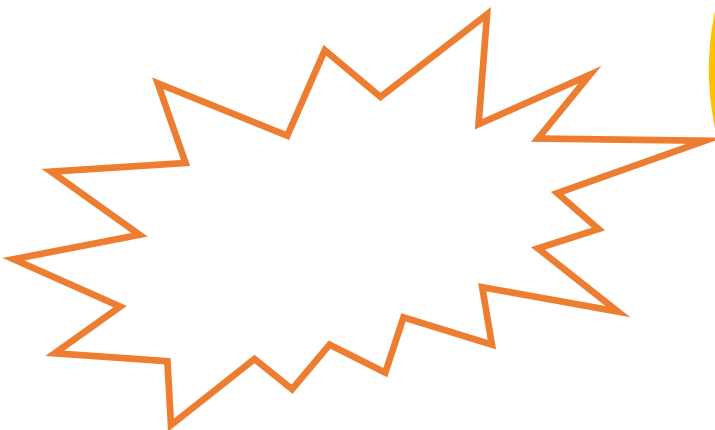
are

I HAVE JOINED



I am planning on joining

I THINK ST ANNE'S IS



A message from my tutor: